



Finance Committee

Date: TUESDAY, 12 DECEMBER 2017

Time: 1.45 pm

Venue: COMMITTEE ROOM - 2ND FLOOR WEST WING, GUILDHALL

Members:	Jeremy Mayhew (Chairman)	Gregory Lawrence
	Deputy Jamie Ingham Clark	Tim Levene
	(Deputy Chairman)	Oliver Lodge
	Randall Anderson	Paul Martinelli
	Alderman Nick Anstee	Deputy Robert Merrett
	Nicholas Bensted-Smith	Hugh Morris
	Chris Boden	Deputy Henry Pollard
	Mark Bostock	William Pimlott
	Deputy Roger Chadwick	Alderman Matthew Richardson
	Dominic Christian	Alderman William Russell
	Karina Dostalova	James de Sausmarez
	Simon Duckworth	Ian Seaton
	Alderman Peter Estlin	Sir Michael Snyder
	Sophie Anne Fernandes	Deputy James Thomson
	Sheriff & Alderman Timothy Hailes	Deputy Philip Woodhouse
	Caroline Haines	Sir Mark Boleat (Ex-Officio Member)
	Christopher Hayward	Deputy Catherine McGuinness (Ex-Officio Member)
	Deputy Tom Hoffman	Andrew McMurtrie (Ex-Officio Member)
	Michael Hudson	Deputy Alastair Moss (Ex-Officio Member)
	Deputy Wendy Hyde	
	Deputy Clare James	

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Lunch will be served for Members in Guildhall Club at 1pm
NB: Part of this meeting could be the subject of audio video recording

John Barradell
Town Clerk and Chief Executive

AGENDA

Part 1 - Public Agenda

1. **APOLOGIES**

2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

3. **MINUTES OF THE PREVIOUS MEETING**

To agree the public minutes and non-public summary of the meeting held on 21st November 2017.

For Decision
(Pages 1 - 8)

4. **OUTSTANDING ACTIONS FROM PREVIOUS MEETINGS**

Report of the Town Clerk.

For Information
(Pages 9 - 10)

5. **COMMITTEE'S TERMS OF REFERENCE**

Report of the Town Clerk.

For Decision
(Pages 11 - 14)

6. **REPORT OF THE WORK OF THE SUB-COMMITTEES**

Report of the Town Clerk.

For Information
(Pages 15 - 16)

7. **DRAFT PUBLIC MINUTES OF SUB-COMMITTEES**

To note the draft minutes of the following Sub-Committee meetings:

For Information

a) Draft public minutes of the Efficiency and Performance Sub-Committee held on 15 November 2017 (Pages 17 - 22)

b) Draft public minutes of the Finance Grants Sub-Committee held on 21 November 2017

To Follow

c) Draft public minutes of the Corporate Asset Sub-Committee held on 22 November 2017 (Pages 23 - 28)

d) Draft public minutes of the Information Technology Sub-Committee held on 24 November 2017 (Pages 29 - 34)

8. **CHAMBERLAIN'S DEPARTMENT - DRAFT DEPARTMENTAL BUSINESS PLAN 2018/19**
Report of the Chamberlain.
For Information
(Pages 35 - 40)
9. **RISK MANAGEMENT - TOP RISKS**
Report of the Chamberlain.
For Information
(Pages 41 - 42)
10. **CITY PROCUREMENT QUARTERLY PROGRESS**
Report of the Chamberlain.
For Information
(Pages 43 - 48)
11. **CENTRAL CONTINGENCIES**
Report of the Chamberlain.
For Information
(Pages 49 - 50)
12. **PILOT SCHEME FOR BUSINESS RATES DEVOLUTION IN LONDON**
Joint Report of the Chamberlain and the Remembrancer.
To Follow.
For Decision
13. **THE KENLEY FUND**
Report of the Superintendent of The Commons.
For Decision
(Pages 51 - 54)
14. **AUTUMN BUDGET 2017**
Report of the Chamberlain.
For Information
(Pages 55 - 58)
15. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**
16. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**
17. **EXCLUSION OF THE PUBLIC**
MOTION - That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.
For Decision

Part 2 - Non-Public Agenda

18. **NON-PUBLIC MINUTES OF THE PREVIOUS MEETING**
To agree the non-public minutes of the meeting held on 21 November 2017.
For Decision
(Pages 59 - 66)
19. **OUTSTANDING ACTIONS FROM NON-PUBLIC MINUTES OF PREVIOUS MEETINGS**
Report of the Town Clerk.
For Information
(Pages 67 - 68)
20. **REPORT OF THE WORK OF THE SUB-COMMITTEES - NON-PUBLIC ISSUES**
Report of the Town Clerk.
For Information
(Pages 69 - 70)
21. **DRAFT NON-PUBLIC MINUTES OF SUB-COMMITTEES**
To note the draft non-public minutes of the following Sub-Committee meetings:
For Information
- a) Draft non-public minutes of the Efficiency and Performance Sub-Committee held on 15 November 2017 (Pages 71 - 74)
 - b) Draft non-public minutes of the Finance Grants Sub-Committee held on 21 November 2017
To Follow
 - c) Draft non-public minutes of the Corporate Asset Sub-Committee held on 22 November 2017 (Pages 75 - 82)
 - d) Draft non-public minutes of the Information Technology Sub-Committee held on 24 November 2017 (Pages 83 - 86)
22. **REVENUE AND CAPITAL BUDGETS - OPERATIONAL SERVICES 2018-19**
Report of the Chamberlain.
To Follow.
For Information
23. **ACTION AND KNOW FRAUD CENTRE - CONTRACT SERVICE BUDGET**
Report of the Commissioner of the City of London Police.
For Decision
(Pages 87 - 96)
24. **WASTE COLLECTION, STREET CLEANSING AND ANCILLARY SERVICES - PROCUREMENT STAGE 1**
Joint Report of the Chamberlain and the Director of the Built Environment.
For Decision
(Pages 97 - 102)

25. **BARBICAN WRITE OFF**
Report of the Director of Community and Children's Services.
For Decision
(Pages 103 - 104)
26. **CARE COSTS WRITE OFF**
Report of the Director of Community and Children's Services.
For Decision
(Pages 105 - 108)
27. **DEPARTMENTAL RESPONSE TO CHIEF OFFICER PURCHASE CARDS**
Report of the Chamberlain.
For Decision
(Pages 109 - 114)
28. **AGILISYS CONTRACT EXTENSION RECOMMENDATIONS**
Report of the Chamberlain.
For Decision
(Pages 115 - 118)
29. **CITY OF LONDON FREEMEN'S SCHOOL - 2016 MASTERPLAN PROGRAMME & PROGRESS**
Report of the Headmaster, City of London Freemen's School and the City Surveyor.
For Decision
(Pages 119 - 126)
30. **CITY FUND & CITY'S ESTATE HIGHWAY DISPOSAL - 22 BISHOPSGATE**
Report of the City Surveyor.
For Decision
(Pages 127 - 132)
31. **BRIDGE HOUSE ESTATES, 2 KENNINGTON ROAD, LONDON SE1 - FREEHOLD DISPOSAL**
Report of the City Surveyor.
For Decision
(Pages 133 - 136)
32. **GLA ROADS - LAND DISPUTE WITH TRANSPORT FOR LONDON**
Joint Report of the Comptroller and the City Solicitor and the City Surveyor.
For Information
(Pages 137 - 144)
33. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**
34. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**